



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT AGRASEN COLLEGE, BILHA, BILASPUR (C.G.)
Name of the head of the Institution		Dr. N.K. Jain
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		07752296975
Mobile no.		9425506989
Registered Email		govtagrasencollegebilha89@gmail.com
Alternate Email		iqacgacbilha@gmail.com
Address		Govt. Agrasen College, Mandi Road, Bilha
City/Town		Bilaspur
State/UT		Chhattisgarh
Pincode		495224

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. M.K.Singh
Phone no/Alternate Phone no.	07752296975
Mobile no.	7999654439
Registered Email	drmukulsingh@yahoo.com
Alternate Email	iqacgacbilha@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.gacbilha.ac.in
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://www.gacbilha.ac.in/Uploads/AC-Calendar-2017-18_2017-31-5--06-02-03_2017148072345_2020074074100.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.02	2017	02-May-2017	01-May-2022

6. Date of Establishment of IQAC	22-Jul-2014
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Meeting of IQAC	25-Aug-2017	11

[View File](#)**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2017 00	0

No Files Uploaded !!!

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)**10. Number of IQAC meetings held during the year :**

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

(1) Academic Calendar of the college for the session 2017 18 prepared by academic committee and induction program for newly admitted students was organized with complete participation of teaching and non teaching staff.

(2) College level annual sports competition organizes by sports department and many sports were conducted in whole session.

(3) NSS and Red Cross Society of the College organized many awareness programs and Blood donation camp.

(4) A Botanical Garden has been prepared in College Campus. Various meditational and ornamental plants were planted.

(5) An educational tour was done by Geography department and prepared statistical analysis of a village and prepared report by random sampling method of hundred families.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
College level annual sports	One College level annual sports competition was organized.
Activities of NSS	Different Awareness activities were organized during the year.
Blood Donation Camp	One Blood donation and Blood group testing camp was organized.
Clean and Healthy campus	Clean and green environment of college campus many meditational and ornamental plants were planted.
Sanitization, Cleanliness and waste management	For sanitization, Cleanliness and purpose of waste management many dustbin were arranged in the college campus and Municipal corporation of Bilha daily pickup waste material of college campus.
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

04-Feb-2018

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Govt. Agrasen College, Bilha is currently having the following mechanism for

effective delivery of curriculum. In the month of July, the college arrange the staff council meeting for the discussion of Academic Calendar, teaching learning process, College Time Table, Admission, Results and other curricular activities for the Academic session. Every department distributed the course material/ Papers to the students according to their subject matter expertise. A well elaborated yearly time table is made for yearly/semester wise syllabus. A separate Time Table committee prepared course wise and day wise Time Tables of theory and Practical classes. Attendance and daily diary were prepared by subject teacher and checked by Principal in the first week of every month. College has an establish library for teachers and students. Many text books, Reference books and Journals are available for both students and teachers. For the effective delivery of the curriculum for better learning various class room teaching tools and techniques are adopted by the teachers. Chalk and green board method, uses of chart, written/Printed notes, group discussion among the students and teachers, power point presentation , Guest Lecture etc. are arranged for better teaching learning process. Regular class test, internal Examination etc. are conducted as per the Academic calendar of University and Higher Education Department. Extra Classes are conducted on a regular basis for slow learning student which helps them in clearing their doubts regarding the topics. Field visit, Educational Tours and Trip visits to different objective has also been conducted for proper delivery of curriculum. Every department of the college keeps the record of all its student regarding their Academic performance during the whole session. NSS, Youth Red Cross Society and Sports department are actively arranged the many extracurricular and beneficial programs. In the beginning of Academic session College Principal prepared many Committees for better educational , curricular, better management of college environment and follow-up of academic calendar. Important committees of our college are Development Committee, Purchase Committee , Discipline Committee, Anti Ragging Control Committee, Right to Information Committee, Scholarship Committee, Student Union Committee, Janbhagidari/Self Finance Committee, UGC Committee , Write-off Committee, Environment Protection and cleanliness Committee, IQAC SWEEP Program, Tablet distribution committee, Teaching Learning observation Committee etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Survey of Village- Jhalpha	66
BSc	Survey of Medicinal plants	39
BSc	Plantation programme	61
BSc	Plantation Programme	57
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The college IQAC collected feedback from students about college and about teachers, at the end of academic session. IQAC provided printed feedback forms on various parameters. Feedback forms has been collected from the regular students of UG and PG classes and analysed thoroughly and suggestion has been collected from the stakeholders. IQAC committee consult with the principal to incorporate changes for the improvement. Recommendation has been incorporated/implemented in the working policy of the institution for the upcoming academic session. Feedback from the regular students also collected from their respective teachers , their teaching process and the new teaching techniques, responses of the teachers are asked on the scale of completely agree, partial agree, disagree are not cleared Important parameters of feedbacks are regular availability of Professor in class room, does the professor come to class on time according to time table , Proficiency and knowledge of topics and subject, Teachers discuss properly in the class room, Professor use teaching aids, reference book and Internet tools, Behavior of professor in class room and after class in college campus, Timely class test and evaluation, Do the Professor complete their syllabus on time , Project works and Personality development of student. In academic session 2017-18, 100 students of different classes in UG and PG given feedback of teachers in above parameters. Approximately 70 students are completely agree 20 students are partial agree and 10 students are disagree/ not clear. Feedback of infrastructure, Library , Sports facility, Administration, NSS , Youth red</p>

cross society, cleanliness of college campus , Drinking water facility and other curricular and extra-curricular activities are also collected from regular students of UG and PG classes. In the academic session 2017-18 total 100 students given their feedback in above points. Approximately 40 students given feedback Excellent, 40 students have given very good , 8 students have given good , 10 have given Average and 2 have given below average feedback. Suggestion and comments given by the students are also taken into consideration for future development of different areas where improvement is needed are discussed by IQAC and Principal with respective committee and department of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Science	80	432	80
BA	Arts	240	702	239
BCom	Commerce	80	136	67
MCom	Commerce	40	46	12
MA	Political Science	30	50	30
MA	Sociology	40	40	15
MA	Hindi	30	80	30
MA	Economics	30	29	8

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1089	191	18	Nil	18

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
18	4	Nil	Nil	Nil	Nil

[View File of ICT Tools and resources](#)

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In order to enhance the capability and to support student mentoring system has been implemented in the

college. In the institution 1 to 3 mentors are appointed. College cater the wide variety of students in terms of educational and economical background, the system helps in understanding the students and provide students centric education to them and perform according to their potential. Student Monitoring System(SMS) is adopted to narrowing the gape between teachers and students for both educational and personnel guidance . Mentors consult the students to solve their problems came across during their course of study. Mentors understand the status of slow learner and encourage then for best academic performance. Mentor advised students in career development and professional guidance provided to them and motivate them in all academic matters. After collecting all necessary information , mentors are excepted to offer guidance and counseling, as and when required. If a student is identified as having weakness in particular subject, it is the duty of the mentors to apprise the consult subject teacher. A register is maintained for every mentee to record their issues , mentors are encouraged to approach. The mentor both academic and personnel problems many mentee are benefited by the personalized/ Carrier advised from there respective mentors.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1280	18	1 : 71

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
21	14	7	4	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	594	Fourth Semester	02/07/2018	13/08/2018
BA	003	Third	23/04/2018	29/06/2018
BSc	006	Third	13/04/2018	25/06/2018
BCom	009	Third	06/04/2018	04/06/2018
MA	454	Fourth Semester	02/07/2018	20/08/2018
MA	464	Fourth Semester	06/07/2018	14/08/2018
MA	414	Fourth Semester	02/07/2018	14/08/2018
MA	444	Fourth Semester	02/07/2018	20/08/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

For timely completion of syllabus and to improve the performance of students college introduced induction and orientation programme. In the beginning of session a meeting organized by the college principal for admission test etc. Purpose class wise teaching time table is displayed on the notice board of the college. Month wise teaching plan is prepared for each course/papers for all the UG and PG classes. Class room test and unit test are conducted. Internal assessment is a regular process and a part of curriculum and the marks obtained are added to the final scores in UG and PG classes. Class room seminars are organized by PG department for preparation of semester courses and the purpose of personality development of students. In the subject of Botany and geography a field project is prepared for the knowledge of local villages and local flora. All faculty students are engaged in college garden and playground in free period for development of sports activities. social activities and for their personality development.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college follow the academic calendar of affiliating University and higher education department of state government. The Academic session started from 15 June in every year. For admission Under graduate (UG) and post graduate (PG) classes admission process followed university and state government rules. Firstly date of admission forms issued and their submission date is decided, advertisement through news papers and notice board. Admission to both UG and PG classes are provided on the basis of merit and state government reservation policy for SC/ST/OBC students . This session following academic activities are done by college. 1- 15 June 2017 admission start and closed in 15 August 2017. 2- Classes start from 1st July 2017. 3- 18th September 2017 to 22 September 2017 Internal examination organized. 4- Inter college cross country race was organized by sport department on dated 8 October 2017. 5- 20th November 2017 to 25th November Supplementary Exams were conducted. 6- Blood donation camp was organized on dated 30th November 2017. 7- 22 December 2017 to 12 January 2018 Semester exams were conducted for PG classes.8- Voter day celebrated on dated 25th January 2018. 9- Annual function prize distribution was organized on dated 2nd Feb 2018. 10- 1st Feb. 2018 to 28th Feb. 2018 Practical exams were conducted. 11- March 2018 to may 2018 Annual exams were conducted.12- National Yoga day celebrated on dated 21st June 2018.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gacbilha.ac.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
003	BA	Arts	237	211	89.02
006	BSc	Science	64	54	84.37
009	BCom	Commerce	30	18	60
414	MA	Hindi	27	17	62.96

454	MA	Sociology	17	13	76.47
444	MA	Political Science	23	14	60.86
464	MA	Economics	9	5	55.55
594	MCom	Commerce	17	6	35.29
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.gacbilha.ac.in>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	00	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
00	00	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Chemistry	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if
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			any)
Nil	NIL	Nil	00
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nil
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	00	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	00
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	27	2	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation camp	Youth Red Cross Society with collaboration of Ekta Blood bank Bilaspur	3	45
Hemo globin checkup program	Youth Red Cross Society with collaboration of Ekta Blood bank Bilaspur	3	71
Lecture on Sickle cell disease	Youth Red Cross Society	1	65

Fruit distribution in NSS camp	Youth Red Cross Society	1	63
International Yoga Day	NSS	1	102
Vatika Nirman	NSS	1	65
Seven Day Camp at Village Nawagoan, Hathani	NSS	1	52
One day Camp Nawagoan village	NSS	1	50
Orientation Program in College	NSS	1	80
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachhata Program	NSS	Sanitation Program in College	1	95
Swachhata Program	NSS	Swachhata Abhiyan in Bilha village	1	90
Swachhata Program	NSS	Sanitation Program in College	1	85
Swachhata Program	NSS	Swachhata Abhiyan in Bilha village	1	90
AIDS Awareness Program	Youth Red Cross Society	World AIDS Day Program	2	81
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Geographical Excursion	66	Institutional	1

survey of Medicinal Plant	39	Institutional	1
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	NIL
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4.9	4.88

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Nil	0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	18333	2061822	836	228964	19169	2290786

Reference Books	2082	1850700	15	6000	2097	1856700
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	15	1	1	2	0	1	0	55	0
Added	0	0	0	0	0	0	0	0	0
Total	15	1	1	2	0	1	0	55	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

55 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0.7	0.7

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our college followed a systematic academic and administrative system for utilizing physical academic and support facilities. The college has established several committees for decision taking, scrutinizing, augmentation and maintenance of infrastructural facilities, following the recommendation of University/Higher Education department of Chhattisgarh state and UGC. The relevant college committee also perform internal audit to ensure that proper utilization of funds. The various committees established in the college are meant for several institution affairs like student admission, Academic time table, student examinations, purchase, extension activities and student

welfare. Whitewash, any new construction major repair are also executed by public work department(PWD) ,in the similar manner whereas miner repair are done at the college level. the department requirement and the need of the laboratories apparatus etc. are arranged by Principal through sending the proposal with detail of budget requirement funding agencies etc. to the government of higher education for approval. College has a separate library building and more than 19169 books are available. the college library committee meet to regular intervals to decide the purchase and infrastructural development of library. A separate sports committee is formed for sports department of our college to look facilities and sports activity in college/University/State/National level sports competition. For computer literacy a separate computer room are arranged by college.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Government Scholarship	1032	3993260
Financial Support from Other Sources			
a) National	NIL	Nil	0
b) International	NIL	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Nil	Nil	Nil	Nil
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Carrier Counselling	9	6	6	6
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Mangal Spanj Iron	45	5	Mangal Spanj Iron	6	6
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	13	B.A.	Arts	Govt. Agrasen College Bilha	M.A. Political Science
2017	12	B.A.	Arts	Govt. Agrasen College Bilha	M.A. Hindi lit.
2017	3	B.A.	Arts	Govt. Agrasen College Bilha	M.A. Economics
2017	7	B.A.	Arts	Govt. Agrasen College Bilha	M.A. Sociology
2017	3	B.Com,	Comerce	Govt. Agrasen College Bilha	M.Com.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cricket	Inter College	16
Athelatics	Inter College	8
Kabbaddi	Inter College	12
Cross country Race	Inter College	58
Chess	Inter College	10

Volly ball	Inter College	12
Badminton	Inter College	5
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	NIL	Nill	Nill	Nill	00	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

At the beginning of every Academic year, student council is constituted by the college the student council are elected as well as nominated as per the Government directive . Student union comprises of president, vise president, secretary, joint secretary and class representatives. Apart from the various other students bodies are also constituted by the college for various activities. One wing of college Red cross society is comprised of student spreading health is hygiene awareness and volunteering / organizing health/ medical camps inside the college campus. The students members of Youth Red cross also run campaigns outside the college campus for spreading health and hygiene awareness among the people residing in the adjoining societies and villages adopted by the college. The college has constituted a green army which is comprised of student members who accomplish their duties towards environmental protections, Ecological preservation and also towards cleanliness. The students members of the Green army run tree plantation drives by planting in and around in the college campus and also in the villages adopted by the college with collaboration of NSS students. The students of our college observed the green landscaping inside the college campus. The student of different faculties watch out for any wastage of water , linkage of pipeline/taps and also water sanitation maintenance of RO inside the college campus. Student council maintain a discipline atmosphere in the college. Student council organized different cultural programs to observe important days such as Welcome function for newly admitted students, Farewell function for outgoing students, Republic day celebration. Independence Day celebration ,Gandhi Jayanti etc. are celebrated by student council to cultivate the sense of respect for our Indian culture and tradition, and Chhattisgadhiya culture. The student council also participate in the extension activities conducted by the NSS unit, Red cross unit etc. This unit organized different extension programs like Plantation Program, Blood donation camp health awareness programme cleanliness programme etc. Every year college organized different type of competitions in the campus like essay competition, Speech competition , Rangoli competition , Mehandi Pratiyogita, Kesh Sajja competition and many other cultural programme.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

8

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Principal being academic and administrative head of the college, supervise all the activities and ensure implementation of academic discipline. The long term vision of principal for both academic and administration guidance, motivates and encourages the staff to actively involve themselves towards realizing the goals and objectives of the college. Principal also coordinates with outside agencies like University, UGC and State higher Education department and other government bodies for compliance with necessary regulations. IQAC has also functional in our college for monitoring and implementations of participative management to achieve quality bench mark. The principal is the chairman of the college staff council. Department heads and principal are accountable for implementation of academic calendar, completion of syllabus , internal assessments and annual practical and theory examination. The department head decide among themselves course distribution, teaching plans , theory / practical classes and syllabus completions. Every department conducts departmental meetings for discussions regarding syllabus compilation , teaching plans, future plans , faculty needs and other requirements. Two practices of decentralization and participative management during the current year are provided below- 1- The annual and semester examinations carried out timely with separate examination committees for arts, science and commerce streams in three different shifts. Each committee comprised of exam superintendents and assistant superintendents who managed all the activities related to examination of their shift. The examination committee were responsible for smooth conduction of the exams by preparation of seating plans, arrangements of exam halls , invigilator duty charts, collection and dispatch of the answer sheets to the affiliating University. 2- All post graduate department have own organized departmental association comprising of selected/ nominated students coordinated by a professor in charge under the supervision of HOD, performed various academic and administrative activities like conduction of seminar, test under internal assessment, use management of departmental library, academic excursion tours, inter departmental inter college academic interaction.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	Permanent teaching and non teaching staff are appointed according to government rules . guest teachers are appointed against the government

	<p>sectioned permanent teaching post. Some teachers and non teaching staffs are appointed under the scheme of Jan Bhagidari Samiti . The college have 14 permanent and 7 guest teaching faculties in different subject. Self appraisal of teachers through maintenance of academic diary , establishment of grievance redressal, anti-ragging committee , sexual harassment committee etc. are functional.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>According to the fund received , library takes action for purchasing the book, after allocating the funds evenly. As per requirement new books are purchased according to the funds generated a girls hostel has been constructed by Public Work Department (PWD). As per requirement furniture, Computer, instruments are regularly purchased according to the needs.</p>
<p>Research and Development</p>	<p>The college support and encourage to faculty members to participate in national / international seminar/ conferences and some teacher are attended refresher / orientation programs in this session and some are published research papers in journals.</p>
<p>Examination and Evaluation</p>	<p>Unit test , Class room test, internal exam, surprise test, quarterly exam, assignment , project work, class seminar etc. are implemented for examination and evaluation. In PG classes semester system are implemented.</p>
<p>Teaching and Learning</p>	<p>Teaching plan were prepared on the basis of the academic calendar. Time table of classes are prepared by college time table committee daily diary and attendance were prepared by subject teacher and verified by the head of the department and then by the principal. Conducting Unit test , surprise test, classroom test etc. and exposing students to social activities through NSS, Red cross and sports are done by respective professor in-charge.</p>
<p>Admission of Students</p>	<p>Following the guidelines provided by the department of Higher education Govt, of Chhattisgarh, the entire admission procudures is govern by admission committees , which are formed department wise for PG and subject group wise for UG. Admission of students in according to the sanctioned</p>

	seats , students are enrolled on the basis of merit ranking and following the reservation policy of Chhattisgarh State. NSS, NCC and Sports students are given weightage
Curriculum Development	For the development of the curriculum subject wise board of studies are constituted by the University as per the guideline of UGC. The subject wise course curriculum are developed by board of studies based on the needs of the learners and local needs for the students. Some are members of university board of studies of various subject and they participated in curriculum development.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Communication with department of higher education Government of Chhattisgarh , Bilaspur University, UGC CRO Bhopal, RUSA, State project office Raipur and concern officials have been made through E-mail.
Administration	Department of higher education has issued all orders / circulars through E-mail, and monitors all the colleges through video conferencing . Various information of the colleges are send regularly to higher official through E-mail.
Finance and Accounts	All salaries are made online in E-Kosh software of department of finance Govt of Chhattisgarh. All the payment of salaries is done through online transaction . The payment of purchase of various articles are done through treasury challan by making online bills. All grant from the government is received through online transaction .

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	Nill	Nill	Nill	00
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>1- General provident fund, Family benefit Fund, Group Insurance Gratuity. 2- Dearness allowance, House rent allowance, 3- Medical reimbursement 4- Casual leave(13 days) half pay leave in medical ground(20 days), earn leave(10 days per year) leave not due , maternity leave(3 months), study leave (2 year) for teacher fellowship, summer and winter vacation 5- remuneration/ honorarium examination (teaching/non teaching staff).6- For updating the subject knowledge the teaching staff members are allowed to participate in the orientation program/ refresher program and short term courses as when they need as given</p>	<p>1- General provident fund, Family benefit Fund, Group Insurance Gratuity. 2- Dearness allowance, House rent allowance, 3- Medical Allowance (only for class III /IV optional Accountancy allowance (Only for accountant 4- Casual leave(13 days) half pay leave in medical ground(20 days), earn leave(10 days per year) leave not due , maternity leave(3 months), study leave(2 year) , Allotment of Government quater , loans and advanced for class III/Iv employees Compassionate appointment, pension 5- remuneration/ honorarium examination (teaching/non teaching staff)7- A canteen is provided inside campus with suitable rates to provide</p>	<p>Construction of a new cycle stand in side the college campus, improvement in college canteen facility girls common room facility , water cooler facility in college.. Establishment of student help desk in the college. Enhancing the grievance cell in college</p>

per the rules of UGC norms.7- A canteen is provided inside campus with suitable rates to provide refreshment for students and college staff.8- RO water facilities , vehicle stand are available.

refreshment for students and college staff.8- RO water facilities , vehicle stand are available.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts both internal and external audit regularly. Internal audit committee is formulated by the head of the institute which conduct audit of financial records as Cash-book related to UGC, Jan Bhagidari, Government/ Non- Government accounts along with the voucher. After the internal audit the documents are audited by Chartered Accountant. Regarding external audit of state Government fund utilization there is process of departmental audit which is done time to time by the department of the Higher Education and the officials of accountant general office.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Jan Bhagidari Samiti, Self financing etc.	1239971	Campus development, Equipment, student welfare and remuneration for part time teachers.
View File		

6.4.3 – Total corpus fund generated

1239971

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	Academic audit committee appointed by the principal
Administrative	No	Nill	Yes	Administrative audit committee appointed by the principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1- Faculty members maintain attendance record of students. If a student is show poor attendance, then parent are informed about the same by faculty member and principal and subsequently meetings are arranged by the college authority with the parents. In almost all causes , parents provide essential support and care to ensured proper attendance of their ward. 2- Discussion of academic

performance . 3- Students facilities and motivate for better carrier development.

6.5.3 – Development programmes for support staff (at least three)

1- Field visit 2- Family gathering 3- Computer literacy

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NIL

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nil	NIL	Nil	Nil	Nil	Nil
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	Nil	Nil	Nil	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Students prepare projects on Environmental Science as a part of their course curriculum on different environmental issues such as air, water, land and sound pollution, solid waste management, eco system, biodiversity and human rights. Regular plantation are conducted in and around the college to promote green campus and to reduce pollution. Reduced the usage of harmful chemicals in the laboratory practical like, H₂S, H₂SO₄ etc. to minimize the chemical footprint of the college. Power saving CFL Bulb and Tube lights are used in the College campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	4
Physical facilities	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational	Number of initiatives taken to engage with	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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	advantages and disadvantages	and contribute to local community					
2017	1	1	20/07/2017	1	1	Vatika Formation in Vivekanand Garden	65
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Vidharthi Aachran Sanhita	01/01/2017	As the college is a government institution we follow the rules and regulation applicable for the government employees students of Govt. Of Chhattisgarh It displays on college website and also on notice board of college.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Gandhi Jayanti celebration with Swachh Bharat Abhiyan to promote the values and ethics of Mahatma Gandhi Cleanliness is next to Godliness	02/10/2017	07/10/2017	85
Independence Day celebration	15/08/2017	15/08/2017	147
Rastriya Ekta Divas	30/11/2017	30/11/2017	125
Republic Day	26/01/2018	26/01/2018	139
Teachers Day	05/09/2017	05/09/2017	168
International Yoga Day	21/06/2017	21/06/2017	95
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1- Organizing Plantation programme by NSS and Botany department. 2- Emphasis on green campus clean campus. 3- Dustbins are provided to collect waste and paper in the college campus . 4- Plastic free zone campus established. 5- Sanitation of college campus is done.
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7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best practice No- 01 Title of the Practice - Herbal Garden, Objectives of the practice - 1- To know about local flora and local names. 2- To study medicinal plants and uses of plants. 3- To study flowering and fruiting period of plants.

4- To acquire knowledge of all the synonyms of plants. 5- To identify the plants at species level. The context - There is not a single herbal garden near to Bilha. It is essential need of UG students , Botany department and Ayurvedic practitioner of the Bilha. The practice - College administration sectioned 5000 sq.ft. for herbal garden some medicinal plants are proposed to plant in the garden, out of which this year 22 medicinal plant has been planted. Not only

Botany department but all faculties and NSS students are also taking great interest in the herbal garden. UG students of Botany often visit the garden for identification of plant species up to family level. Evidence for Success - We

started to develop this garden in rainy session of 2017 and the process of development is going on . In near future , it will be beneficial to UG student

and Research worker of Botany. This garden will contains several number of medicinal plants. Problem encountered and resources required - Enough space, Financial assistance and good Gardener are big problems. Maintaining different species of plants, watering, weed eradication, disease control and preparation of organic manure are also challenging. Best practice no-02 Title of the best

Practice - Focus on making students aware of their social responsibilities .

Aim - The aim was to make students aware of their social responsibilities.

Activity - Shram Dan for swachhata Abhiyan to cleaning the college campus by NSS students. This activity was carried out on Dated 02.10.2017, 26.11.2017 and

15.10.2017 to make students aware of their responsibilities towards the environment, society and the college. Blood donation camp in collaboration with Ekta blood bank, Bilaspur was organized on dated 30.11.2017 . The Hemoglobin of students and the staff was also investigated. Evidence of Success - Students felt connected and responsible to the society as was evident from their response.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.gacbilha.ac.in>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Government Agrasen College Bilha situated 25 Km away from district headquarter Bilaspur is known center for imparting quality higher education in completely rural and under privilege area. It is located on Mumbai-Hawra rail track of South Eastern central railway of Bilaspur railway zone, Bilaspur. The college was established by Agrawal sewa Samiti Bilha on 15th November 1984 keeping in minds the need of higher education of this rural area is inaugurated ceremonially on 17th August 1989 by the then Education minister of Madhya Pradesh, Shri Chitrakant Jaiswal. Spread in a area of 17 acre is fully protected by boundary wall. Various industry like Sponge Iron , power plant , Rice mill etc. are located near by to college which generate employability of passed out student of the college. The college is co- educational college and offers under graduate programme in all the three streams (Science, Arts and Commerce) and Post graduate programme in five subjects the total strength of the college in the present academic year is 1280 and most of the students are from rural and under privilege area . Reaching out to the poor and under privilege folk in rural area is mission to impart higher education for their intellectual , ethical, moral and physical upliftment and to provide exposure to modern technology, is something the Government Agrasen college has always aimed to achieve. There has been a continuous endeavor on the part of the college to ensure quality education with honest dedication of the faculty member.

Provide the weblink of the institution

<http://www.gacbilha.ac.in>

8.Future Plans of Actions for Next Academic Year

1- Upgradation of existing laboratory and purchases of new equipments. 2- increasing the number of environment friendly initiative by NSS and ensuring participation of maximum students in such initiatives. 3- Promoting participation of students and staff in sports and cultural activities organized by the college and external agencies. 4. Promoting activities such as Yoga, Physical exercise , meditation etc. related to development of mental and physical fitness of students and faculty. 5- Opening of new courses , M.Sc. in Botany. 6- Beautification of main college campus. 7- Upgradation of parking facility for students and faculties.